

From: [Oldroyd, Shelby Q.](#)
To: [Kafantaris, Mira A.](#)
Cc: [Savage, Shari](#); [Vankeerbergen, Bernadette](#); [Heysel, Garrett](#); [Fink, Steven](#); [Warhol, Robyn](#)
Subject: New First-Year Seminar: Foreign Queens from Cleopatra to Meghan Markle
Date: Wednesday, March 20, 2019 2:56:00 PM

Dear Professor Kafantaris,

On Friday, March 8, the Arts and Humanities 1 Panel of the ASC Curriculum Committee reviewed your proposal for a new first-year seminar, "Foreign Queens from Cleopatra to Meghan Markle."

The Panel unanimously approved the proposed seminar with one contingency and five recommendations:

- Recommendation: The course number should be 1137 if it is graded A-E.
- Recommendation: The syllabus should include a grading scale.
- Recommendation: The panel recommends having a more clear attendance policy, especially regarding how tardiness with impact grades.
- Recommendation: The panel recommends changing the course title and description from "Foreign Queens" to something more general (e.g. "Foreign Royals") since certain individuals in the syllabus (i.e. Meghan Markle and Wallis Simpson) do not fall under the category of "Queens."
- Recommendation: The panel recommends including more specifics about readings (e.g. page numbers).
- Contingency: The syllabus should include the standard disability statement found on page 14 of the Curriculum and Assessment Operations Manual (https://asccas.osu.edu/sites/asccas.osu.edu/files/ASC_Curriculum_and_Assessment_Operations_Manual_2018-19.pdf):
 - The University strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including mental health, chronic or temporary medical conditions), please let me know immediately so that we can privately discuss options. To establish reasonable accommodations, I may request that you register with Student Life Disability Services. After registration, make arrangements with me as soon as possible to discuss your accommodations so that they may be implemented in a timely fashion. SLDS contact information: slds@osu.edu; 614-292-3307; slds.osu.edu; 098 Baker Hall, 113 W. 12th Avenue.

Should you have any questions about this feedback, do not hesitate to contact Shari Savage (faculty Chair of the Arts and Humanities 1; cc'd here), or me.

Please feel free to send a revised syllabus to me, and I will then submit it for final approval.

Best,
Shelby

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